

# How to Get a Student Pilot Certificate and a Medical Certificate

## Student Pilot Certificate:

### Required for both Glider Pilots and Power Pilots

**NOTE: In order to solo a powered aircraft you must be 16 on the date of solo. In order to solo a glider, you must be 14 on the date of solo. Therefore, if you are a Power Student and have not yet turned 16 on the date of the application but will be 16 years old by 18 July 2017, apply for a Glider Student Pilot Certificate instead of applying for a Power Student Pilot Certificate. Once issued, that Student Pilot Certificate will allow you to solo a powered aircraft, providing that you are 16 years old at the time of solo.**

To obtain a student pilot certificate, you will need to complete an application through the Integrated Airman Certification and Rating Application (IACRA) website; once reviewed by the Airman Certification Branch, the student pilot certificate will be mailed to the address provided by you on the application.

Step 1: Fill out the application:

- Register for IACRA and fill out the application: <https://iacra.faa.gov/IACRA/Default.aspx>
- Fill out FAA form 8710-1: [http://www.faa.gov/documentlibrary/media/form/faa\\_8710-1.pdf](http://www.faa.gov/documentlibrary/media/form/faa_8710-1.pdf)

Step 2: Find someone from the list below to verify your identity and help you submit the application:

- Find a Part 141 flight school here: <http://av-info.faa.gov/PilotSchool.asp>
- Find a Part 61 flight school or individual flight instructor here: <http://www.aopa.org/learntofly/school/schoolresults.cfm>
- Find the nearest Designated Pilot Examiner here: <http://av-info.faa.gov/DesigneeSearch.asp>
- Find the nearest Flight Standards District Office (FSDO) here: [http://www.faa.gov/about/office\\_org/field\\_offices/fsdo/](http://www.faa.gov/about/office_org/field_offices/fsdo/)
- Any individual certified flight instructor can also verify your identity and help you submit the application.

**NOTE: When you meet in person with one of the above individuals, you will need to present a US Passport OR a certified copy of your Birth Certificate and a copy of a current government photo ID. If you are not sure that you have the correct identification, ask when you make the appointment. The process of applying for your Student Pilot Certificate will take about 30 minutes and there may be a fee of around \$25.00 charged.**

Applications submitted using IACRA will minimize processing time. Your student pilot certificate should arrive in the mail in about three weeks. New student pilot certificates issued under this process will not have an expiration date.

## **Proof of having submitted the application**

In order to start training, you'll need to provide proof that you either have a student pilot certificate, OR that you've filled out the application. If you use IACRA to fill out the application, you can take a screenshot of the initial IACRA dashboard as proof of application. Make sure the screenshot shows your FTN and your application ID

## **Medical certificate:**

**NOTE: A Medical certificate is NOT required for Glider Students – only for Power Students.**

The process for getting a medical certificate is relatively simple: Check out the short instructional video at: <https://www.faa.gov/tv/?mediaId=554> then follow these instructions extracted from the FAA website:

## **Get in the Express Lane to Medical Certification**

The Federal Aviation Administration's MedXPress system allows anyone requiring an FAA Medical Certificate or Student Pilot Medical Certificate to electronically complete their medical application (FAA Form 8500-8).

Information entered into MedXPress will be available to your aviation medical examiner (AME) to review prior to and at the time of your medical examination, if you provide a confirmation number.

## **HOW TO CREATE AN ACCOUNT**

MedXPress is located at: <https://medxpress.faa.gov/>

First-time users should click on **request account** and complete the online form. You will be asked to supply your name and e-mail address; your e-mail address will be used as your account name when logging into FAA MedXPress.

Next, you'll be prompted to answer three simple security questions that will be used to verify your identity if you forget your password or need help with your account.

After submitting your form, your initial password and instructions for completing the account request process will be sent to the e-mail address you provided.

***IMPORTANT: Never use someone else's MedXPress account to enter your information. Each applicant must create his or her own account. Only one applicant per e-mail address is allowed.***

***IMPORTANT: Once you submit your application, you can no longer modify the application.***

## HOW TO LOG IN

Once you receive e-mail confirmation that your account has been created, you can return to the FAA MedXPress login page and access the secure site using your e-mail address and the temporary password supplied in the confirmation e-mail. You'll need to enter a permanent password.

## APPLICATION FORM

Upon signing in to MedXPress, you'll see the medical application form. Complete the form and when you have finished, enter your password where it indicates **I'm done. Send my application to the FAA.** Click **submit**.

MedXPress will assign your application a confirmation number when it has been successfully submitted.

**TIP:** If you need to find information about the date of previous exams, medications used, or other such information before completing the MedXPress application, you can save what you have entered thus far and return later to complete any missing data. Click the **save now** button on the bottom of the page and log off. When you log back on, the entries you have made will still be there.

## CONFIRMATION NUMBER

A confirmation number is provided for you upon successful submission of your medical application; this number is also e-mailed to you to confirm your application. When you make an appointment with your aviation medical examiner, you may be asked for this number so your AME can review your medical information prior to your physical.

Take your confirmation number with you when you arrive for your exam because your AME will **NOT** be able to access your exam without it.

We strongly recommend that you view and print a copy of the completed form before logging off.

## MAKE YOUR MOVE

After submitting the electronic application form, you have 60 days in which to schedule and take a physical examination with your AME.

After 60 days, the application is deleted.

## **PERMANENT RECORD**

When your AME imports your application using your confirmation number and saves it in the FAA's medical certification system, the application is considered a permanent record.

## **HELP**

If you have technical questions at any point in the application process, you can call this toll-free MedXPress support number: (877) 287-6731 (available 24/7), or you can e-mail the support desk:

9-natl-avs-it-servicedesk@faa.gov

## **REVIEW**

1. Connect to MedXPress at <https://medxpress.faa.gov>
2. Create an account or login using your existing account
3. Enter medical application data
4. Submit application
5. Print summary sheet
6. Give summary sheet with confirmation number to your AME